

18 December 1972

MEMORANDUM FOR: Director of Training

SUBJECT : Weekly Activities Report
11 - 15 December 1972

GENERAL

1. Talks were held separately with Chief, Film Branch and C/ISS on overcoming delays in completing the refilming of parts of the Risk of Capture. A complete script of the portions concerned was transcribed in the Operations School in an amazingly short time, thus paving the way for early completion of this job. Production meetings are now in session to plan the remainder of the process.

STAFF TRAINING BRANCH

2. In response to a request from AF/TRO, [REDACTED] arranged a day and one-half refresher tutorial for a newly assigned desk officer in AF. DC/OS/ST and [REDACTED] also participated in the review which covered project administration, CS records, and other desk concerns.

25X1A

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3. On 12 December DC/OS/ST and [REDACTED] attended a meeting of the Interagency Narcotics Training Advisory Group. The session was concerned mainly with a review of the schedule and content of the next interagency training program (INCITP) which will begin on 15 January. About 28 Customs, BNDD, State and Office of Public Safety personnel are expected to attend. The CIA part of the program, which included contributions by several NE Division officers, takes place 23 - 24 January.

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4. On 13 December the above officers met with Henry Posio, Training Office, the Investigative Staff, Bureau of Customs, to enlist his Agency's support to our planned internal narcotics orientation program. Mr. Posio (also a member of the Training Advisory Group) welcomed the opportunity; both he and at least one of his colleagues will appear in our first running

5. DC/OS/ST met briefly with [REDACTED] DC/SB, to determine the Division's current views concerning the S&T Operations Course. As was reported by the DDP/TRO in September, there is no Division interest in sending students to the course or in inserting any orientation toward Soviet S&T targets. The current approach to SB S&T targets is now highly selective and does not require the kind of training which the course provides. He commented, however, that the course may now meet the needs of those working against the PRC target as it once did with regard to the SB S&T target.

25X1A

AGENT AND LIAISON TRAINING BRANCH

6. During the period of this report eight programs involving 54 trainees were conducted; six in Washington, two on TDY. Six programs were completed, two were continuing and no new programs were started.

[REDACTED]
Chief, Operations School/TR

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18 December 1972

MEMORANDUM FOR: Director of Training

SUBJECT : Support School Weekly Report

A. COURSE MATTERS

1. Practical Supervision for the OC Careerist

25X1A The third special supervision course for the Office of Communications, (OC) entitled Practical Supervision for the OC Careerist, is scheduled for 18 - 21 December 1972 at [REDACTED] Twelve 25X1A OC careerists are enrolled, GS-09 through GS-12. Messrs. [REDACTED] and [REDACTED] are conducting all of the classes except the Wednesday afternoon segment, which will be given by OC personnel on the subject of OC's "Panel Evaluation System". The next running of this course is scheduled for 15 - 19 January 1973.

2. SSR; T&H

The 39th running of this course from 4 - 8 December had a total of 43 students including seven females. This running also included five CT's one of whom was a female.

B. GENERAL

- 25X1A 1. [REDACTED] were at the 25X1A [REDACTED] cember, to consult with Messrs. [REDACTED] regarding arrangements for the forthcoming Office Management Course scheduled for 16 - 19 January 1973.

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2. Arrangements have been made with the Chief, EUR Support for [REDACTED] Chief Instructor, Administrative Procedures course, to spend 2 - 5 January 1973 in EUR Division for on-the-job observation to update her knowledge of administrative procedures being followed currently in the DDP.

3. Members of the Clerical Training faculty will observe a demonstration of the latest model of Kee, Incorporated's simulator/trainer on 19 December in the Company's Crystal City office. This device was designed for use in teaching typing at the beginner level and in refresher training.

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[REDACTED]
/ Chief, Support School, OTR

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UNITED STATES GOVERNMENT

Memorandum

TO : Director of Training

DATE: 8 December 1972

FROM : Chief, Career Training Program

SUBJECT: Weekly Activities Report

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1. [REDACTED] and I returned 8 December from our trip to Denver, El Paso and Austin. We interviewed nine CT applicants and met with the recruiters [REDACTED]. Of the nine CT applicants interviewed one is a solid candidate for the July 1973 Class and two others are excellent candidates for the January 1974 Class. Two other candidates have CT potential providing ^{ed} they strengthen their language skills.

With the exception of 15 below zero weather in Denver, the trip went as planned and had some useful sidelights at the University of Texas where we had conversations concerning the CT Program with [REDACTED]

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[REDACTED] Both were well disposed toward the Agency. I am reporting separately additional details on the trip and on the conversations we had at the University of Texas.

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3. [REDACTED] of CSPS and made arrangements for CSPS to inform us of CT returnees who remain [REDACTED] Under the present system these individuals are not listed in the Central Processing Returnee List and this has restricted the coverage of our CT debriefing program.

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